



GREAT MIAMI VALLEY YMCA

Volunteer Application and Agreement



PLEASE READ BEFORE COMPLETING THIS APPLICATION

This association does not discriminate in the recruitment and placement of volunteers on the basis of race, color, religion, national origin, sex, marital status, disability, age or veteran status. No question on this application is intended to secure information to be used in a discriminatory manner. Your completed application will be reviewed carefully; but its receipt does not imply that you will be utilized. Volunteer consideration necessitates that you meet all conditions required for the position for which you are applying.

(ANSWER ALL QUESTIONS COMPLETELY)

Please Print Clearly

Date _____ Position Desired _____ Branch _____

Name _____ Phone:Home _____ Work _____

Residence Address _____ Date of Birth _____

City _____ State _____ Zip _____

How long at above address? _____ Social Security Number _____

Driver's License: State _____ Number _____

List last two previous residential addresses:

Address _____ City _____ State _____ Zip _____ How long? _____

Address _____ City _____ State _____ Zip _____ How long? _____

1. What is your occupation? (Be Specific) _____

Place of Employment _____

Address _____ City _____ State _____ Zip _____ How long? _____

Previous Employment _____

Address _____ City _____ State _____ Zip _____ How long? _____

Previous Employment _____

Address _____ City _____ State _____ Zip _____ How long? _____

2. Marital Status? Married Single Divorced

3. Number of children (if any)? Son(s) _____ Ages _____ Daughter(s) _____ Ages _____

4. High School attended? _____ City _____ State _____

5. Describe any formal/informal training you may have had a a coach or volunteer (Coaching Clinic, Courses, P.E. Degree, etc.)

6. Have you ever been arrested or convicted of any criminal offense? Yes No

Please exclude the following situations:

A) Minor traffic violations for which the fine was \$200 or less.

B) Any offense which was finally settled in a Juvenile Court or under a Welfare Youth Offender Law.

If YES, please explain _____

A conviction does not automatically mean you will not be offered a job. What you were convicted of, the circumstances surrounding the conviction and how long ago the conviction occurred are important considerations in determining your eligibility. Give all the facts, so that a fair decision can be made.

7. Explain why you are interested in volunteering _____

8. List other organizations you have volunteered with (if any).

NAME OF ORGANIZATION	VOLUNTEER POSITION	SUPERVISOR/TELEPHONE #
1.		
2.		
3.		
4.		
5.		

VOLUNTEER CODE OF ETHICS AND RULES

1. Smoking or use of tobacco products in the presence of children is prohibited.
2. Using, possessing, or being under the influence of alcohol or illegal drugs will not be tolerated.
3. Volunteers shall not abuse children including:
 - A. Physical Abuse - strike, spank, shake or slap
 - B. Verbal Abuse - humiliate, degrade, threaten
 - C. Sexual Abuse - including inappropriate touching and exposure
 - D. Mental Abuse
4. Volunteers must treat children of all races, religions, and cultures with respect and consideration.
5. Volunteers must use positive techniques of guidance, including positive reinforcement and encouragement rather than competition, comparison or criticism.
6. Volunteers shall abstain from humiliating or frightening discipline techniques.
7. Volunteers shall not use profanity in the presence of children or parents.
8. Volunteers will refrain from intimate displays of affection toward others in the presence of children, parents, and staff.
9. Monetary and expensive gifts to volunteers are prohibited.
10. Volunteers must be free of physical and psychological conditions that might adversely affect children's health, including fever or contagious conditions.
11. Volunteers will portray a positive role model for youth by maintaining an attitude of respect, loyalty, patience, integrity, courtesy, tact and maturity.
12. Volunteers will do everything in their power to avoid being put in a situation where they are alone with a YMCA child other than their own. In fact, caring for any YMCA child other than their own, on a one-on-one basis such as baby-sitting is prohibited.
13. Ohio State law requires that all citizens report any suspected abuse or neglect of a child to the Butler County Department of Children's Services.
14. I understand that as a volunteer for the YMCA, I may be subject to a background check, including criminal history.
15. I have been informed of the YMCA's position regarding child abuse, I have read and understand that portion of my Volunteer Application and Agreement titled "The YMCA's Position on the Nation-Wide Problem of Child Abuse." I understand that in addition to the mandates described in this Volunteer Code of Ethics and Rules, the YMCA will, among other things, conduct a thorough check of my background, and conduct periodic interview/evaluations with children and parents to encourage reports of anything out of the ordinary.
16. I understand that allegations or suspicions of child abuse are taken very seriously by the YMCA and will be reported to the Butler County Children's Services for investigation and that the YMCA will fully cooperate with any related investigations and will pursue the prosecution of child abusers to its full extend under the laws of this State.

I understand that any violation of this Code may be grounds for removal as a volunteer. Being fully aware of the matters contained in the Volunteer Code of Ethics and Rules, I still desire consideration as a volunteer for the YMCA.

Volunteer's Signature

Date

PERSONAL REFERENCES (Not Employers)

List four references. Must include one relative. At least one reference must be a male and one reference a female.

NAME AND HOME ADDRESS	FIRM/NAME/ADDRESS, IF APPLICABLE	PHONE NUMBERS	KNOW IN WHAT CAPACITY? (Friend, Pastor, etc.)	HOW LONG KNOWN?
		DAY: _____ EVE: _____		
		DAY: _____ EVE: _____		
		DAY: _____ EVE: _____		
		DAY: _____ EVE: _____		

LIST BELOW THE NAMES OF RELATIVES, FRIENDS OR ACQUAINTANCES EMPLOYED BY THIS ASSOCIATION AND THEIR RELATIONSHIP TO YOU.

VOLUNTEER ACKNOWLEDGEMENT

_____ I understand that I am to immediately report accidents or injuries of myself and participants to the YMCA branch supervisor.
Initial

_____ I understand that I am required by law to report known or suspected instances of child abuse. Please call Children's Services immediately to report suspected abuse and then notify the Executive Director of your YMCA branch.
Initial

_____ I understand that if I use by automobile, I will not be reimbursed by the YMCA and that my personal auto liability insurance is my primary coverage.
Initial

_____ I understand the policy of the YMCA is to refer all inquiries from the media or press to the appropriate YMCA staff person.
Initial

_____ I understand the policy of the YMCA is to cooperate with the authorities in the investigation of suspected child abuse and molestation situations. I, as a volunteer, agree to cooperate with the investigation as requested.
Initial

Volunteer Signature _____ Date _____

YMCA Staff Person _____ Date _____

THE YMCA'S POSITION ON THE NATION-WIDE PROBLEM OF CHILD ABUSE

WE MAKE AN ACTIVE EFFORT TO PREVENT CHILD ABUSE

Some examples may include, but are not limited to:

- A thorough background check, including but not limited to, references of past employers, personal references, the military, educational institutions, volunteer organizations, civic groups, personal character, health and activities.
- Allegations or suspicions of child abuse are taken seriously and will be reported to the Butler County Children Services.
- Programs are structured so that no staff member is left alone with children.
- Periodic interview/evaluations with children and parents about day to day experiences, encouraging reports of anything out of the ordinary.
- Staff and volunteers will not fraternize with children outside the programs, including baby-sitting or inviting children home.
- Testing for illegal substances.
- Criminal history records check.

YMCA goals:

- To support and strengthen the family unit.
- To help children develop to their fullest potential.
- To deliver the program in a positive YMCA environment of safety, support and care.

PLEASE READ CAREFULLY BEFORE SIGNING

I hereby certify that the information provided on this application is accurate to the best of my knowledge and subject to verification by the YMCA. I authorize the schools, persons, previous employers, agencies and other organizations named in this application to provide the YMCA (its authorized employees, agents or representatives) with any relevant information that may be required to arrive at a volunteer placement decision and hereby release any such schools, persons, employers, agencies and organizations from any and all liability which they might otherwise incur as a result. I understand that any misrepresentations or omission of a material fact on my application may be justification for refusal for placement.

I hereby give my permission for the YMCA to obtain information relating to my criminal history record. I understand that this information will be used to determine my eligibility for a volunteer position with this organization. I also understand that as long as I remain a volunteer here, they may repeat this criminal history check at any time.

In the event I volunteer, I understand that all volunteers are subject to dismissal at the discretion of the YMCA. If, in the event I choose to cease volunteering, I am free to do so at any time.

I also understand that, if selected to volunteer, any misrepresentation made by me completing this application shall be considered as sufficient cause for my dismissal without advanced notice.

In the event of my selection, I will comply with all rules and regulations as set forth by the YMCA. I have read, understand and support the YMCA's position on the problem of child abuse.

I understand that completion of this form does not guarantee me status as a volunteer. I must meet all stated conditions required of the position for which I am asking to be considered.

I have read the above statement and accept the same as a condition of my placement with the YMCA.

Signature of Applicant

Date

COMPLETE IF APPLYING TO VOLUNTEER WITH CHILDREN (Includes Coaching)

Why do you want to work with children? _____

With what age group or sex do you prefer to work? Why?

What is your philosophy about discipline?

What do you do when you are upset or angry about something?

Have you ever been accused of being a pedophile or child abuser? Yes No
If yes, please explain:

List other areas where you are involved with children?

List the 3 greatest strengths and the 3 most difficult problems you have in working with children.

GREATEST STRENGTHS:
1. _____
2. _____
3. _____

MOST DIFFICULT PROBLEMS:
1. _____
2. _____
3. _____

IF VOLUNTEERING TO BE A COACH - Complete this section

1. What sport have you coached/played? _____

2. For which organization? _____

3. Do you have an age level preference? _____

4. What areas of coaching do you feel you need training?

<input type="checkbox"/> Rules	<input type="checkbox"/> Communication with parents/players
<input type="checkbox"/> Strategy	<input type="checkbox"/> Developing Sportsmanship
<input type="checkbox"/> Safety	<input type="checkbox"/> Injury prevention/treatment
<input type="checkbox"/> First Aid	<input type="checkbox"/> Motivating youngsters
<input type="checkbox"/> CPR	<input type="checkbox"/> Organizing a practice
<input type="checkbox"/> Warm up and physical conditioning	<input type="checkbox"/> Child abuse prevention

YMCA COACHES' CREED

I pledge myself to uphold the high standards of the YMCA in all my associations with team members, coaches, spectators and opposing teams.

I will exemplify all the principles of good sportsmanship and instill them in the youth under my care. I will not permit any unsportsmanship conduct from players or spectators representing the team I am coaching.

I will, by personal example, display the qualities of leadership which will inspire youth to strive toward the goal of good leadership and sportsmanship.

In accordance with YMCA principles, I shall make fair play and good sportsmanship the primary objective of all competition.

My primary aim as a YMCA coach shall be the development of youth, spiritually, mentally, and physically.

I will abide by and uphold the rules and regulations governing athletic contests, as established by the YMCA.

I will, before any athletic contest is started, line up all my team players and coaches together with the officials and recite the YMCA Pledge or a prayer.

I will, after any athletic contest is completed, line up my team facing our opposition and lead them in shaking hands with each member and coach the opposing team.

I have read the Coaches' Creed and fully agree with the conditions of the creed. I fully understand the team I am coaching is not my team, but is a YMCA team, and I understand that I will be relieved of my duties as a coach if found guilty of any major violation.

Coach's Signature

Date